

**National Joint Committee on Learning Disabilities (NJCLD)**  
**Membership Requirements**  
**Approved October 30, 2004**

1. The organization is nationally or internationally based and is a non-profit organization.
2. The organization:
  - (a) is an individual membership organization, OR
  - (b) has as its primary mission or purpose a focus on individuals with learning disabilities.
3. A major purpose of the organization or organization subgroup is to improve the quality of education, programs and services for individuals with learning disabilities.
4. The organization has demonstrated a commitment and capacity to improve the quality of education, programs and services for individuals with learning disabilities through activities such as developing and disseminating position statements and information, identifying research and service delivery needs, and providing services and/or programs.

**NJCLD APPLICATION INFORMATION**

1. Agree to support the purposes of the NJCLD.
2. Agree to support the definition of learning disabilities developed and approved by the NJCLD.  
NOTE: All NJCLD reports, documents, and products are developed based on the NJCLD definition.
4. Indicate how many years the organization has been in existence.
3. Submit the constitution and/or bylaws of the organization.
4. Document in writing that the organization is nationally or internationally based and is a non-profit organization in the United States [501(c) status].
5. Indicate if the organization is an individual membership organization. If yes, indicate how many total members by membership category.
6. Document in writing that the organization has a mission or purpose with a primary focus on individuals with learning disabilities.
7. Document in writing that the organization or sub-group within the organization has a major purpose to improve the quality of education, programs and services for individuals with learning disabilities.
8. Submit written documentation of activities relevant to learning disabilities over the past three years that shows the organization has a commitment and capacity to improve the quality of education, programs and services for individuals with learning disabilities (e.g., through activities such as developing and disseminating position statements and information, identifying research and service delivery needs, and providing services and/or programs). Submit examples.

9. Current list of officers and members of the board of directors (i.e., governing board) and Advisory Board (if applicable).

10. Chart of the organization's structure.

11. Indicate commitment to support the activities of the NJCLD by:

- a. Participating in NJCLD meetings (at least two per year)
- b. Sending up to three representatives to NJCLD meetings at the organizations expense.
- c. Paying annual dues, currently \$150.00 per year.
- d. Disseminating NJCLD products via the organization's communication vehicles.
- e. Working collaboratively with other NJCLD member organization on issues related to LD.

### **NJCLD PROCESS**

1. Organization submits a letter of interest to the NJCLD Chair.

2. NJCLD sends membership application.

3. The applicant completes NJCLD membership application.

4. NJCLD and its member organizations review the application.

5. NJCLD member organization responds to review of application.

- a. Need additional information
- b. Invite the applicant to present at next NJCLD meeting
- c. Have enough information to make a decision

6. NJCLD reserves the right to request the organization to provide additional information or send a representative to an NJCLD meeting at the applicant's expense prior to the vote on membership. This will give the organization the opportunity to observe how the NJCLD works and for the NJCLD to receive a presentation from the organization related to its interest in become a member of the NJCLD.

7. NJCLD will consider the application at its next business meeting and the membership decision will be based on a vote of 2/3rds of the member organizations of NJCLD. (One vote per member organization).

8. NJCLD will inform the organization of the status of its membership.